



Risk Management Plan

Risk Action Plan

The risk: Noxious Plants

Detail of the risk event/scenario: Growth of noxious weeds on the Preschool premises

RISK DRIVERS	Key drivers: <ul style="list-style-type: none">▪ Proximity to neighbouring houses.▪ Reliance on staff (including casuals) to implement firecontrol measures and evacuation procedures.▪ Staff (particularly casuals) not being aware or unclear on evacuation procedures and warden responsibilities.▪ Trees on the Service premises dropping leaves and branches, blocking gutters and cluttering grounds.▪ Service not equipped with fire alarms or detectors in all areas.▪ Storage of flammable goods and materials on site.
RISK RATING	MEDIUM
CONTROLS	Current controls in place: <ul style="list-style-type: none">▪ Garden maintenance person on contract▪ Ensuring children are supervised when in the outdoor environment▪ Reviews of the outdoor environment undertaken regularly▪ Any identified noxious plants removed immediately▪ Ensuring plants being grown are safe for a child care environment▪ Educators first aid trained▪ The contact details for Poison Information line (131 126) displayed on the office notice board
EFFECTIVENESS OF CONTROLS:	ADEQUATE
POTENTIAL ADDITIONAL CONTROLS:	▪ n/a
REASONS WHY ADDITIONAL CONTROLS ARE NOT YET IMPLEMENTED:	▪ n/a



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"help me to do it myself"

Risk Management Plan

KEY RESPONSE MEASURES:

- Contact Poison Information line
- Contact emergency services
- Provide first aid
- Remove children from the area
- Remove offending plant if possible
- Notify the Nominated Supervisor and parents/families and Committee
- Notify regulatory authority (if applicable).

RECOVERY MEASURES:

- Arrange counselling for those affected
- Thorough assessment of the outdoor environment for noxious weeds and removal of any located.

ACTION ITEMS

ACTIVITY OWNER

DUE DATE

COMPLETION DATE

- Daily outdoor checks

Educators

Ongoing

Ongoing

- First aid qualifications to be maintained by educators

Educators

Ongoing

Ongoing